



COUNTY OF
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DEPARTMENT OF
PUBLIC WORKS

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Public Works works for the Public

COUNTY OF IMPERIAL PUBLIC WORKS

Request for Proposals for As Needed Labor Compliance Services; County Project No. 6685PWS

ADDENDUM NO. 1

January 14, 2026

This *ADDENDUM* is hereby made part of the Contract Documents and specifications to the same extent as if originally included therein, and shall be signed by the Bidder and included with the proposal.

Question 1: Will the County require Consultant to utilize a system to manage the submittal of CPRs, etc. (i.e., LCP Tracker, other applicable platform)? Or will the County allow for contractors to mail in CPRs and other documents directly to the consultant who will maintain hard files?

Answer: The County does not mandate a specific software platform at this time. The consultant may use an electronic system or equivalent method acceptable to the County. Hard copy submittals may be used when appropriate; however, the consultant is responsible for maintaining complete project files in accordance with County requirements.

Question 2: It seems the County only needs the consultant's Hourly Rates included in the "Cost Proposal". For this reason, would the County like for the consultant to include a sample cost proposal for a typical project (i.e. Street Project for \$2 million lasting 90 calendar days)? If there is a specific sample project the County would like for the consultant provide a Cost Proposal on, would the County be able to provide this information.

Answer: No. For proposal evaluation purposes, the County only requires submission of hourly billing rates. Detailed cost proposals will be requested, negotiated, and approved on a task order basis.

Question 3: How many projects does the County typically have per year? What is the average duration of each project? Will projects be federally funded? If federally funded, will this RFP include Section 3 monitoring?

Answer: The number, type, and duration of projects vary from year to year and cannot be predicted. Some projects may be federally funded. Any special requirements, including Section 3 or other federal provisions, will be identified at the task order level if applicable.

Question 4: Under Special Notice No. 1, it states that the consultant must be registered with DIR and provide a DIR #. This requirement is for contractors performing construction work on a public works. As labor compliance service providers, this requirement would not apply. Would the County consider removing this requirement for consultants?

Answer: No. This contract supports public works projects subject to California Labor Code, and all consultants and subconsultants must be registered with DIR in accordance with Labor Code Sections 1725.5 and 1771.1.

Question 5: Page 7 of the RFP states: "State whether the firm is local, regional, national, or international. Would local be a City of County, regional be statewide, and national be multiple states in the US?"

Answer: These terms are general descriptors. Proposers should classify their firm based on the geographic area in which they primarily operate and provide services.

Question 6: Page 5 of the RFP states: "Project File Set Up for Labor Compliance Monitoring and Documentation" Does the County have LCPTracker software (or equivalent labor compliance monitoring software) or is the consultant responsible for setting up the labor compliance monitoring software?

Answer: The consultant is responsible for providing and managing the labor compliance tracking system or process used for each project, subject to County acceptance.

Question 7: Page 4 of the RFP states: " The labor compliance monitoring firm will work directly with the Project Manager and participate throughout the project. What would a typical project scope and duration look like?

Answer: Project scope and duration will vary depending on the size, funding source, and complexity of each project.

Question 8: Page 4 of the RFP states: " Assist in Reviews and Responses to Requests for Information during Bidding. Would these Requests for Information be specific to labor compliance, or cover the broader project scope design and construction details?

The consultant's role is limited to assisting with Request for Information related to labor compliance and prevailing wage requirements, not design or construction technical issues.

Question 9: Since this is an electronic RFP submittal process, please confirm that a separate sealed envelope is not applicable, and all schedule of fees must be uploaded as a separate file under the designated "Cost Proposal" section of the PlanetBids portal?

Answer: All proposals, including the Cost Proposal, must be submitted electronically through PlanetBids with the Cost Proposal uploaded as a separate file in the designated section.

Question 10: Exhibit A of the RFP has the following statement: "Note: Positive previous experience and no previous experience will constitute a score of zero (0). Negative experience points will be deducted from overall score." Does this apply only to the "Previous Experience and Performance working with the County of Imperial Department of Public Works?

Answer: Yes. This scoring item applies only to the proposer's previous experience and performance working specifically with the County of Imperial Department of Public Works. Proposers with no prior experience with the County will receive a score of zero (0) for this item and will not be penalized. Only documented negative prior experience with the County may result in point deductions under this criterion.

Item 1: Please be advised that the deadline for submission is extended from Monday, January 19, 2026 to Tuesday, January 27, 2026, for all methods of submittal.

Item 2: Please be advised that the County has added a separate PlanetBids upload link labeled "Cost Proposal". Proposers shall submit the Technical Proposal under the main upload and the cost proposal under the "Cost Proposal" upload link.



Veronica Atondo, P.E.
Deputy Director of Public Works

Acknowledgement of Addendum No. 1

The general contractor is responsible for advising any and all subcontractors of this change. Each bidder must acknowledge receipt of this addendum in the noted space below and where indicated on the Bidder's Proposal Section of the Special Provisions. This Addendum must be attached to the proposal.

License No: _____

Print or Type Company Name: _____

Print or Type Authorized Name: _____

Authorized Signature of Contractor: _____

Date Signed: _____