



COUNTY OF  
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DEPARTMENT OF  
PUBLIC WORKS

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## COUNTY OF IMPERIAL PUBLIC WORKS

### Request for Proposals for As Needed Environmental Consulting Services; County Project No. 6685PWS

#### **ADDENDUM NO. 1**

**January 14, 2026**

This *ADDENDUM* is hereby made part of the Contract Documents and specifications to the same extent as if originally included therein, and shall be signed by the Bidder and included with the proposal.

#### ***Question 1: Can you provide the max value for each awarded contract?***

Answer: There is no guaranteed minimum or maximum dollar amount established for each on-call agreement at this time. Compensation will be authorized and funded on a task order basis, subject to available funding and Board of Supervisors approval when required.

#### ***Question 2: On page 4 of the RFP it is required for the "Cost Proposal" to be submitted as a separate file via PlanetBids. However, page 8 Section 5 states that "All cost/fees proposed must accompany proposal within a separate sealed envelope. Can you clarify if the Cost Proposal is to be uploaded via PlanetBids or as a hard-copy to be sent via mail?***

Answer: The Cost Proposal shall be submitted electronically through PlanetBids as a separate upload in the designated "Cost Proposal" section. No hard copy or mailed submittal is required.

#### ***Question 3: What is the basis for registration with DIR for the prime and all subcontractors?***

Answer: This contract may involve work that qualifies as public work under California Labor Code, and therefore all consultants and subconsultants must be registered with the Department of Industrial Relations (DIR) in accordance with Labor Code Sections 1725.5 and 1771.1.

#### ***Question 4: How many awards does the County intend to make?***

Answer: The County intends to award multiple on-call agreements to qualified firms, but reserves the right to determine the final number of awards based on the proposals received and the needs of the County.

#### ***Question 5: Will Task Orders be issued to individual firms or will an RFQ be issued to all?***

Answer: For each task, the County will approach on-call firms and request a proposal. The County will determine the most appropriate firm based on qualifications, availability, and cost for the specific task.

#### ***Question 6: Does DPW have a list of projects for which they will need environmental consulting?***

Answer: No. Projects will be assigned on an as-needed basis and will depend on County workload, funding availability, and project priorities.

#### ***Question 7: Section I, third paragraph states "Any proposed adjustment to hourly rates for subsequent renewal periods shall require prior written approval from the Director of Public Works, or designee, before such rates may take effect.". Does this mean we only submit one set of rates for the initial year or do you want to see proposed rates for option years?***

Answer: Proposers shall submit one set of hourly rates for the initial contract term. Any future rate adjustment for renewal periods may be requested by the consultant but shall require prior written approval by the Director of Public Works or designee.

***Question 8. Section III, the end of paragraph 2 says “No sub-consultants shall be utilized without prior authorization by County.” Does this mean we cannot include subcontractors on our proposal or that only the subconsultants identified in the proposal can be utilized?***

Answer: Proposers may include subconsultants in their proposal. However, no subconsultants may be utilized for any task without prior County authorization, and all subconsultants must be identified and approved at the task order level.

***Question 9. Section III, paragraph 7 states: The consultant shall have three working days from when the request is made and the task identified to submit the requested proposal.”. So we have three days to prepare a proposal? What if we have questions, will they be responded to in a timely manner?***

Answer: The three working day timeframe is a standard target for expedited assignments. The County may adjust the response time depending on the complexity of the task. If questions arise, the County will make reasonable efforts to respond in a timely manner.

***Question 10. Section IV, first paragraph states “All work shall be performed under the direction of an appropriate licensed professional registered with the State of California. No subcontractors shall be utilized without prior authorization by County.” Given that there are no required licenses or registrations required for environmental consultants in California, what kind of licensing is required?***

Answer: All work must be performed under the direction of personnel holding any licenses, registrations, or certifications required by law for the specific task being performed, such as Professional Engineer, Professional Geologist, or other applicable certifications, when required by the nature of the work.

***Question 11. Section IV, paragraph 3 states: “The consultant will have a prescribed number of working days, indicated in the task order, to submit the requested proposal.” This is not consistent with what’s stated in Section III, paragraph 7.***

Answer: The specific number of days allowed to submit a task proposal will be stated in the individual task order. The County may adjust the timeframe based on the complexity and urgency of the assignment.

***Question 12. Section V, paragraph 3 states: “County will retain 5% of each invoice for professional services, but due to the nature of the work will exempt plan check and review services from the 5% retention. For this work the consultant shall submit one (1) invoice for full payment upon completion of work.”. Is this applicable here giving plan check is not part of this SOW?***

Answer: No. The County is not requiring a 5% retention for professional services consultants under this contract. The retention language is part of a standard contract and does not apply to this agreement.

***Question 13. Section VI, subparagraph f states: If any subcontractors are utilized, the lead Consultant must submit a description of the firm, the portion of work to be done, and cost of***

*each subcontractor.” By cost are you referring to including their rates in the proposal, or including their SOW and Costs in the response to a task order?*

Answer: At the proposal stage, this refers to identifying the subconsultant and their applicable billing rates. Detailed scopes of work and costs will be submitted and negotiated as part of individual task orders proposals.

**Question 14. Section VI, subparagraph 4, b states: The proposal shall include a sample project timeline with specific tasks envisioned for this project, including staffing. Given this is not a project proposal what timeline are you looking for? For CEQA: Categorical Exemption, an Initial Study, Mitigated Declaration, EIR? For NEPA: Categorical Exclusion, Environmental Assessment, Environmental Impacts Statement?**

Answer: The sample timeline is for demonstration purposes only. Proposers should show a representative approach for a typical CEQA and/or NEPA documents to illustrate methodology, sequencing, staffing, and overall project management approach.

**Question 15: Must all project examples be from the past 3 years?**

Answer: Projects completed outside the past three years may be included; however, emphasis should be placed on the most recent and relevant experience.

**Question 16: If DBE requirement is established at the contract level, what is the requirement?**

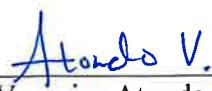
Answer: At this time, no DBE participation goal is being established. Pursuant to the U.S. Department of Transportation Interim Final Rule published October 3, 2025 (49 CFR Parts 23 and 26) and CalTrans DLA Office Bulletin #25-07R1, DBE goals are suspended until the California Unified Certification Program (CUCP) completes the required reevaluation of currently certified firms.

**Question 17: Will DBE requirements be specified at the task order or contract level?**

Answer: At this time, DBE goals are not being applied at either the contract or task order level. Per the October 3, 2025, USDOT Interim Final Rule and Caltrans DLA Office Bulletin #25-07R1, no new DBE goals may be established until the CUCP reevaluation process is completed and further guidance is issued.

**Item 1:** Please be advised that the deadline for submission is extended from Monday, January 19, 2026 to Tuesday, January 27, 2026, for all methods of submittal.

**Item 2:** Please be advised that the County has added a separate PlanetBids upload link labeled “Cost Proposal”. Proposers shall submit the Technical Proposal under the main upload and the cost proposal under the “Cost Proposal” upload link.

  
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Veronica Atondo, P.E.  
Deputy Director of Public Works

**Acknowledgement of Addendum No. 1**

**The general contractor is responsible for advising any and all subcontractors of this change. Each bidder must acknowledge receipt of this addendum in the noted space below and where indicated on the Bidder's Proposal Section of the Special Provisions. This Addendum must be attached to the proposal.**

License No: \_\_\_\_\_

Print or Type Company Name: \_\_\_\_\_

Print or Type Authorized Name: \_\_\_\_\_

Authorized Signature of Contractor: \_\_\_\_\_

Date Signed: \_\_\_\_\_