



COUNTY OF
IMPERIAL

DEPARTMENT OF
PUBLIC WORKS

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Public Works works for the Public

COUNTY OF IMPERIAL PUBLIC WORKS

Request for Proposals for As Needed Architectural Services; County Project No. 6685PWS

ADDENDUM NO. 1

January 14, 2026

This *ADDENDUM* is hereby made part of the Contract Documents and specifications to the same extent as if originally included therein, and shall be signed by the Bidder and included with the proposal.

Question 1: If the County requires including subconsultants in this proposal, could you clarify what is required for the “cost of each subcontractor” in Section VI.1.f? Would providing hourly rates be sufficient, or is additional detail expected?

Answer: Proposers are not required to include subconsultants in their proposal. If a proposer elects to include subconsultants, the proposal shall identify the subconsultant, describe the portion of work to be performed, and include the applicable hourly billing rates. Because this is an on-call, as needed contract, a total lump sum cost is not required at the proposal stage, and hourly rate information is sufficient. Final costs will be negotiated on a task order basis.

Question 2: For the Architectural Services RFP, can you confirm whether the County is expecting proposers to include engineering subconsultants, or will the County utilize its own engineering on-call lists to support architectural task orders?

Answer: The County is not requiring proposers to include engineering subconsultants as part of their proposal. Depending on the needs of each individual task order, the County may utilize its own on-call engineering consultants and/or allow the selected architectural consultant to propose subconsultants with prior County approval, in accordance with the RFP.

Question 3: For the “sample project” requested in Section VI.4.b. of the RFP (page 9), can you clarify what the County would like us to base it on? Specifically, is there a preferred project type, size, or dollar value you want represented?

Answer: The sample project is requested for demonstration purposes only and there is no required project type, size, or dollar value. Proposers should select a representative project to demonstrate their approach, typical task sequencing, schedule development, and staffing methodology. The County will use this information solely to evaluate the proposer’s methodology and project management approach.

Item 1: Please be advised that the deadline for submission is extended from Monday, January 19, 2026 to Tuesday, January 27, 2026, for all methods of submittal.

Item 2: Please be advised that the County has added a separate PlanetBids upload link labeled “Cost Proposal”. Proposers shall submit the Technical Proposal under the main upload and the cost proposal under the “Cost Proposal” upload link.



Veronica Atondo, P.E.
Deputy Director of Public Works

Acknowledgement of Addendum No. 1

The general contractor is responsible for advising any and all subcontractors of this change. Each bidder must acknowledge receipt of this addendum in the noted space below and where indicated on the Bidder's Proposal Section of the Special Provisions. This Addendum must be attached to the proposal.

License No: _____

Print or Type Company Name: _____

Print or Type Authorized Name: _____

Authorized Signature of Contractor: _____

Date Signed: _____