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IMPERIAL

DEPARTMENT OF
PUBLIC WORKS

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COUNTY OF IMPERIAL PUBLIC WORKS

155 S. 11th Street
El Centro, CA 92243

On-Call, As Needed, Surveying Services

ADDENDUM NO. 1

MAY 4, 2023

This *ADDENDUM* is hereby made part of the Contract Documents and specifications to the same extent as if originally included therein, and shall be signed by the Respondent and included with the proposal.

This addendum addresses the need for clarification and changes to the current RFP.

QUESTION 1: Page 7, Section VIII states that “1 original, 2 copies, and 1 digital copy... must be received in person or by mail.” Page 8 states “to prevent the spread of coronavirus, proposals... will also be accepted electronically if firms choose.” I’d like to confirm that submitting a single, electronic copy of our proposal in PDF format to your email address before the deadline is acceptable (plus a separate PDF of Cost/Fees); no physical copies of the proposal are required.

RESPONSE: Submitting a single, electronic copy of the proposal in PDF format via email prior to the deadline will be acceptable. There is no need to submit a physical copy in addition to submitting electronically.

QUESTION 2: Page 6, Section 3F asks to “demonstrate a thorough understanding of the Subdivision Map Act... etc... and to identify any continuing education seminars, etc. which may have contributed to said thorough understanding.” Is it sufficient to include, in our Approach/Scheduling/QA process the points when we would reference the various Codes, Acts, and Ordinances? Or do you want us to include a section with a written out paragraph/understanding of each Act, Ordinance, and Code?

RESPONSE: Demonstration of understanding and knowledge of the Subdivision Map Act, the Professional Land Surveyor’s Act, local ordinances, and the like can be made by making reference to successful survey project or other experience as requested in 3.e and how these were applied to the project(s). The firm’s internal processes, education seminars, activity in professional survey associations, or other training and/or experience can also be used to demonstrate this. Respondents are not required to address understanding of the law, rules, codes and ordinances separately.

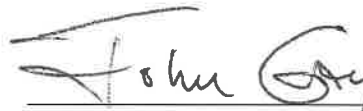
QUESTION 3: Is there a maximum page count?

RESPONSE: There is no maximum page count.

QUESTION 4: After reading through Exhibit B, we are curious about section 25.3 that refers to "Exhibit E" (DBE provisions). Is there additional information, beyond the RFP, about DBE participation that we are required to review and agree?

RESPONSE: DBE participation will not be required for this On Call agreement.

The Consultant is responsible for advising any and all subconsultants of this change. Each Respondent must acknowledge receipt of this addendum in the noted space below and must be attached to the proposal.



John Gay, PE
Director of Public Works

Acknowledgement of Addendum No. 1
On Call, As Needed, Surveying Services

License No: _____

Print or Type Company Name: _____

Print or Type Authorized Name: _____

Authorized Signature of Consultant: _____

Date Signed: _____