



COUNTY OF IMPERIAL

DEPARTMENT OF PUBLIC WORKS

155 S. 11th Street
El Centro, CA 92243

Tel: (442) 265-1818
Fax: (442) 265-1858

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COUNTY OF IMPERIAL PUBLIC WORKS

155 S. 11th Street
El Centro, CA 92243

On-Call, As Needed, Plan Checking Services

County Project No. 6685PWS

ADDENDUM NO. 1

FEBRUARY 22, 2022

This *ADDENDUM* is hereby made part of the Contract Documents and specifications to the same extent as if originally included therein, and shall be signed by the Respondent and included with the proposal.

This addendum addresses the need for clarification to the current RFP.

1. **Question:**
following:

In Section IV. Assignment of Work, 2nd paragraph it states the

“For each project for which services will be requested, the County will issue a Task Order to one or more firms under the as needed, on –call agreement and request a proposal which must include project understanding and the appropriate lump sum fixed fee rate for the completion of the project. The proposal shall include the proposed methodology/protocols to be used, a breakdown of the hours to be spent per task by staff classification, milestones used to mark the consultant’s accomplishments and points of payment authorization and the amount of time needed to perform the work from the time the notice to proceed is received by the consultant.”

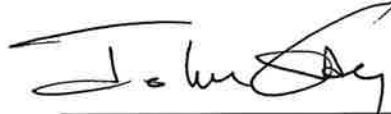
My question concerning this is can it be changed to a fee based competition only? Here is my reasoning: the information being request above [sic] for each issued Task Order is all provided in the RFP and the County provides a lot of the plan checking criteria already and the methodology/procedures should be the same since this contract is only for plan checking and nothing else (standardized service). Why is the Consultant being required to provide this information again for each issued Task Order? For competing standardized services such as plan checking it is typically fee based only. This is a lot of extra work to be provided especially if the plan review set is small. For example a plan review of a plan set of 5 sheets, which is possible in accordance with the RFP, the review fee may only be \$5k to \$8k but yet I’m spending \$2k to put the proposal together for it.

I know this might be standardized language but this doesn’t seem to be applicable in this case, so clarification on this would be great.

Response:

The Request for Proposal cannot be changed to a fee based competition only. The Task Orders will be used to determine the selected Consultants' capability to provide plan checking service.

The Consultant is responsible for advising any and all subconsultants of this change. Each Respondent must acknowledge receipt of this addendum in the noted space below and must be attached to the proposal.



John Gay, PE
Director of Public Works

Acknowledgement of Addendum No. 1

County Project No. 6685PWS – On Call, As Needed, Plan Checking Services

License No: _____

Print or Type Company Name: _____

Print or Type Authorized Name: _____

Authorized Signature of Consultant: _____

Date Signed: _____