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COUNTY OF IMPERIAL

DEPARTMENT OF PUBLIC WORKS

155 S. 11th Street  
El Centro, CA  
92243

Tel: (442) 265-1818  
Fax: (442) 265-1858

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**COUNTY OF IMPERIAL PUBLIC WORKS**

**Request for Proposals For Professional Services: Landfill Gas Monitoring and Reporting for Nine (9) Solid Waste Disposal Sites and Monitoring and Recording of the Imperial (Worthington) Solid Waste Site Piezometers in Imperial County**

**ADDENDUM NO. 1**

**November 22, 2021**

This ADDENDUM is hereby made part of the RFP to the same extent as if originally included therein, and shall be signed by the Consultant and included with the proposal. This Addendum is posted on the on the Imperial County Public Works web page.

**This addendum addresses questions received to date on the RFP.**

Question 1.	How can a firm be added to the RFP holder's list?
	An email notification to the project manager listed on page 11 of the RFP will be sufficient to be added to the RFP holder's list. The list is being updated in conjunction with the release of this Addendum.
Question 2.	Under section XVI. Inquiries, states "Requests for clarification must be submitted to Public Works no later 4:00 p.m. on February 25, 2016". SCS Field Services believes this to be a typo in the RFP document. Can the County confirm that the requests for clarification are due by November 19, 2021 as stated up front on page 5 of the PDF of the RFP?
	Requests for clarification are due by November 19, 2021
Question 3.	Page 5 of the PDF of the RFP, under section II. Project Posting and Scheduling, states the proposal due date is November 27, 2021. November 27th is a Saturday and falls on the weekend following the Thanksgiving Day holiday. Can the County confirm that proposals are due on Saturday, November 27, 2021 or that this was a typo? Since the Thanksgiving Holiday falls on this week and firms are typically closed for part of the week, would the County consider a later due date?
	Proposal Due Date has been modified. Proposals are now due December 3, 2021 no later than 4:00 p.m.
Question 4.	What is the County's preferred method of submittal of bidder's proposals? Would the County prefer electronic copies of the proposal and cost proposal or would the County prefer hard copies? If hard copies are preferred, how many copies of the proposal and cost proposal need to be submitted? If the County prefers electronic copies, to whom should they be sent to and what is their email address?
	Proposals are to be delivered in a sealed envelope addressed as follows:  John A. Gay, P.E. Director of Public Works County of Imperial Department of Public Works Attn: Jose Castaneda – Administrative Analyst III 155 S. 11th Street El Centro, California 92243  Three hard copies and one original copy are to be submitted as part of the proposal packet. A separate digital copy of the proposal must be submitted on a thumb drive and included as part of the packet. Cost proposals are to be submitted in a separate sealed envelope as part of the packet (no digital copies needed of the cost proposal).

Question 5.	Page 4 of the PDF of the RFP, under section I. Purpose and Background, states “In general, the Consultant will provide readings on methane, carbon dioxide, oxygen, and a historical summary of measurements for each of the nine sites”. What is the required duration of the historical summary of measurements for each of the nine sites? Will bidders be provided the historical measurements from each site to include in the reports?
	The State requested that reports contain a historical account of the measurements being collected per site. The selected consultant will only be responsible for presenting the information that they collect and submit a historical tally of the information being collected under this agreement.
Question 6.	Are there any structures on the sites that require Title 27 monitoring? If so, are there methane detectors/sensors located within the structures or can monitoring be performed using handheld equipment such as an FID or GEM?
	This agreement is specifically for landfill gas monitoring & reporting and piezometer monitoring & reporting. No other monitoring and reporting is being requested under this RFP.
Question 7.	If there are any sensors, would calibration be performed as a routine scope item or as an add-on cost?
	RFP and attachments provide detailed information as to the equipment on site at each landfill.
Question 8.	Are any of the sites currently impacted by lateral gas migration?
	No.
Question 9.	What is the County’s selection process criteria? How will the County score bidder’s proposals?
	Please refer to page 414 of the RFP.
Question 10.	Will the County allow tours of the sites prior to bidder selection?
	Due to limited personnel resources for the ongoing Covid Pandemic it may not be possible to visit each site. Email a site visit request to <a href="mailto:josecastaneda@co.imperial.ca.us">josecastaneda@co.imperial.ca.us</a> . A site visit tour for the system is not scheduled as a part of this RFP.
Question 11.	Can the County provide current Waste Discharge Requirements (WDRs) for the sites?
	All WDRs are available on the States RWQCB website.
Question 12.	What are the specific monitoring frequency and reporting requirements for the piezometers at the Imperial Solid Waste site?
	Please refer to page 533 of the RFP
Question 13.	Both the RFP and the contract call for 5% retention until “Completion”. The retention and “completion” concept is typically for construction type agreements. Is this also a requirement for this contract?
	Yes
Question 14.	Page 9 of the PDF of the RFP, under section D. Project Team, states, “The name of State of California certified analytical laboratory to be used is to be provided”. Can the County provide information on the laboratory analysis required for the scope of work?
	Montrose uses Enthalpy in Orange, CA. However, the lab has not been used during this agreement as system wide there has been no exceedance of methane concentrations that would require testing.
Question 15.	Page 7 of the PDF of the RFP, under section B. Work to be Done by Consultants, states “An itemized schedule of fees is required and will be the basis of any task

	request or extra work outside of the scope of this agreement (retests, etc).” Page 10 of the PDF of the RFP, under section I. Not to Exceed Cost Proposal, states “List an additional hourly rate for extra or additional work that may occur during the contractual term”. Is the County requesting an itemized schedule of fees for non-routine work, which will include hourly rates for all staff involved with the project, or requesting an hourly non-routine unit rate for all staff?
	Page 4 of the RFP notes the requirement for an itemized fee for retests separate from the regular testing. A
Question 16.	How does the County prefer the itemized schedule of fees be submitted? Does the County prefer it to be included in the sealed envelope with the Not to Exceed Cost Proposal or as an attachment in bidder’s proposals?
	The itemized schedule of fees must be submitted as part of the cost proposal in a sealed envelope.
Question 17.	Can we please get a copy of the latest landfill gas monitoring report by Montrose? (The one from the Bodhi Group is older and more dated.)
	Copies of the reports can be obtained on the State’s Geotracker Website. <a href="https://documents.geotracker.waterboards.ca.gov/regulators/deliverable_documents/1100217521/Imperial%20County%20LFG%20Monitoring%202021%20Q2.pdf">https://documents.geotracker.waterboards.ca.gov/regulators/deliverable_documents/1100217521/Imperial%20County%20LFG%20Monitoring%202021%20Q2.pdf</a>
Question 18.	Can you tell me who the incumbent is for this contract.
	Montrose Environmental, Santa Ana, CA
Question 19.	Please provide the DIR Project ID.
	A new DIR number will be issued for this agreement.
Question 20.	On page 1 of the County’s RFP, it is stated that the consultant is required to upload landfill gas quarterly reports for the nine sites to the State Water Resources Control Board GeoTracker site; however, in the “Work to be Done by Consultants” (Letter B on p. 4) this is not mentioned and the reports are not currently uploaded to GeoTracker. Will this be a requirement of the chosen consultant?
	The reports are currently submitted to the RWQCB via electronic mail. The State then uploads those to the Geotracker website for each of the landfills.
Question 21	Field readings for volatile organic compounds is not required in the Title 27 requirements for landfill gas reporting and was not in the example report. Is this an LEA requirement?
	XXXXXXXX
Question 22.	Is recording pre-purge gas concentrations an LEA requirement since it is not required in Title 27 regulations?
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John A. Gay, P.E.  
Director of Public Works

**Acknowledgement of Addendum**

The consultant is responsible for advising any and all subcontractors/subconsultants of this change. Each consultant must acknowledge receipt of this addendum in the noted space below. **This Addendum must be attached to the proposal.**

Print or Type Company Name: \_\_\_\_\_

Print or Type Authorized Name: \_\_\_\_\_

Authorized Signature of Consultant: \_\_\_\_\_

Date Signed: \_\_\_\_\_