



Public Works works for the Public



COUNTY OF IMPERIAL

COUNTY OF IMPERIAL PUBLIC WORKS

155 S. 11th Street
El Centro, CA 92243

DEPARTMENT OF PUBLIC WORKS

On Call, As Needed, Surveying Services

155 S. 11th Street
El Centro, CA
92243

County Project No. 6685PWS

ADDENDUM NO. 1

NOVEMBER 22, 2021

Tel: (442) 265-1818
Fax: (442) 265-1858

This *ADDENDUM* is hereby made part of the Contract Documents and specifications to the same extent as if originally included therein, and shall be signed by the Bidder and included with the proposal.

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This addendum addresses changes to the current RFP.

www.facebook.com/ImperialCountyDPW/

Item No. 1: *Item 3.f. is to be added within section VI, Proposal Content and Format, to include the following:*

“Demonstrate a thorough understanding of the Subdivision Map Act, the Professional Land Surveyors’ Act, local ordinances, accepted land surveying principles, and relevant rules or codes governing the conduct of Professional Land Surveyors. Identify any continuing education seminars or courses, active involvement in professional associations or committees, etc., which may have contributed to said thorough understanding.”

Item No. 2: *Section VII, Proposal Evaluation, has been amended to include: “The selection committee will only include persons duly licensed as a Professional Land Surveyor or a Registered Civil Engineer, or have 20+ years’ experience working under the direct supervision of a Professional Land Surveyor or Registered Civil Engineer.”*


Item No. 3: *The proposal evaluation form within Exhibit A is erroneously titled “As Needed, On Call, Architectural Services”. Please note, the title should read “On Call, As Needed, Surveying Services”.*

Item No. 4: *The proposal evaluation form has been amended to include an additional bullet under Section A “Understanding of the laws, rules, etc., governing the conduct of Professional Land Surveyors” with the weighted factor of (0.15).*

Item No. 5: *The proposal evaluation form has been amended to update the weight factor for Sections A and D as follows:
Section A: “Past three (3) years of relevant experience, key personnel, staff” has been changed from (0.15) to (0.10).*

*Section D: "Familiarity and/or specific experience with Federal, State, and Local government projects" has been changed from (.20) to (.10)
The amended proposal evaluation form is attached.*

The Contractor is responsible for advising any and all subcontractors of this change. Each bidder must acknowledge receipt of this addendum in the noted space below and must be attached to the proposal.



John Gay, PE
Director of Public Works

Acknowledgement of Addendum No. 1

County Project No. 6685PWS – On Call, As Needed, Surveying Services

License No: _____

Print or Type Company Name: _____

Print or Type Authorized Name: _____

Authorized Signature of Contractor: _____

Date Signed: _____



PROPOSAL EVALUATION FORM

AS NEEDED, ON CALL, SURVEYING SERVICES;
 COUNTY PROJECT NO. 6685PWS

Prepared November 12, 2021

RESPONDENT: _____
 EVALUATOR: _____
 DATE: _____
 EVALUATOR SIGNATURE: _____

RATING POINTS:

- 5 = excellent
- 4 = good
- 3 = above average
- 2 = average
- 1 = below average
- 0 = unsatisfactory

CRITERIA	WEIGHT FACTOR	X	RATING	=	WEIGHTED RATING
A. Relevant Experience					
• Responsiveness & understanding of work to be done, (i.e. scope of work).	(0.20)		_____		_____
• Past three (3) years of relevant Experience, key personnel, & staff	(0.10)		_____		_____
• Understanding of the laws, rules, etc., governing the conduct of Professional Land Surveyors	(0.15)		_____		_____
B. Project Management					
• Consultants ability to provide respective Services within budget and on schedule.	(0.15)		_____		_____
• Demonstrates organizational skills, and Ability to meet client program requirements and goals.	(0.10)		_____		_____
C. References					
	(0.05)		_____		_____
D. Understanding					
Familiarity and/or specific experience with Federal, State, and Local government projects.	(0.10)		_____		_____
E. Problem Solving					
Demonstrate creative problem solving and solutions in dealing with difficult planning, programming, and evaluation analysis.	(0.15)		_____		_____
			Subtotal Score		_____
F. Previous Experience and performance working With County of Imperial Department of Public Works					(0 to -5)
			Total Score		_____

Note: Positive previous experience and no previous experience will constitute a score of zero (0). Negative experience points will be deducted from the overall score.

Comments: